

The Verdict

**Special Interest
Articles:**

- 2018 TAPS & Scholarship Deadline
- Officer Election Notice
- Social Committee News
- In Memoriam

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**Denton County Paralegal Association
2018 Texas Advance Paralegal Seminar (TAPS)**



**Three-Day Multi-Track CLE Seminar sponsored by
Paralegal Division, State Bar of Texas, September
26-28, 2018 in Addison, Texas.**

Full registration price includes three days of CLE, speaker materials, socials, and the Friday attendees' keynote luncheon. As an attendee you can attend any session during the three days of the seminar. Pick and choose the classes YOU want to attend.

One-day registration price includes one day of CLE and seminar materials (socials and luncheon at additional price). As a one-day attendee, you can attend any session during the day you register to attend TAPS. Pick and choose the classes YOU want to attend.

REGISTER EARLY AND SAVE! Early registration deadline is August 14, 2018. Register via website [online](#). Starting August 15th, there will be a \$35.00 late registration fee. Online registration will end on September 17, 2018.

2018 TAPS Con't

HOTEL RESERVATIONS: Crowne Plaza Dallas Near Galleria-Addison, 14315 Midway Road, Addison, TX 75001. **The reservation deadline is September 10, 2018.** Hotel reservations must be booked and cancelled through The Crowne Plaza Dallas Galleria-Addison. Reserve your hotel room by calling 1-972-980-8877, press 1 for reservations and request the group rate for "TAPS 2018 - Paralegal Division State Bar of Texas" OR book online HERE. Note: If the desired room you are reserving is not available online, please call. For more information regarding TAPS 2018, visit the PD website.

Membership News & Officer Election Notice

By: Julia Christman, Membership Committee Chair

We are thrilled with the new members who have joined our ranks this year. Thank you for becoming part of our team. Thank you to those "old" members who have reached out to friends and co-workers to encourage them to join the association.

*It is time to begin planning for next year! Those who have been active members for at least one year are eligible to declare your interest in becoming an officer with the Denton County Paralegal Association. The offices for which the Membership Committee must receive a written notice of candidacy are: President-Elect ** Secretary ** Treasurer.*

The notice must include your name, business address, phone number, and the office for which you desire to be considered. The notices must be received by 5:00pm on September 15, 2018. Send them to Julia Christman at Julia.christman@dentoncounty.com, or to Julia Christman at Denton County Sheriff's Office, 127 N. Woodrow Ln, Denton, TX 76205.

We encourage each of you to consider becoming an officer. Many hands make light work, and new viewpoints and ideas are incredibly important. If you have questions, please call me at 940-349-2390.

For those who have not yet been a member for a full year, or for those who are not quite ready to be an officer, the selection of committee chairs is coming quickly. We welcome assistance from everyone. There is plenty to do; you are needed.

Meeting Notice

2018 Officers

Daphina Park, President
daphina.park@dentoncounty.com

Jennifer Earhart, President-Elect
jearhart@hbwvlaw.com

Sharron Dowdle,
Secretary/Parliamentarian
sd@legalfrisco.com

Lisa Pittman, Treasurer
lpittman@hbwvlaw.com

Pamela Snavely, Historian
psnavely@hbwvlaw.com

Did you know...

We have streamlined the online registration process! Go to the DCPA website at <http://dentonparalegals.org/>. Under the Upcoming Events blue bar click the Monthly Luncheon & CLE link, then click the Register tab and provide the requested information. When registering online, you must indicate whether you plan to attend the CLE and pay for lunch, or will attend the CLE only. We encourage you to make the buffet lunch payment online. If you prefer to pay at the door, you can choose to receive an invoice during the registration process.

2018 Committee Chairs

CLE, Kimberly Spivey
kim.spivey@hotmail.com

Fundraising, Melissa Boyd
assistant@dobsoncrimlaw.com

Legal Directory, Cheryl Cooper
ccooper@dentonlaw.com

Membership, Julia Christman
julia.christman@dentoncounty.com

Newsletter, Lisa Pittman
lpittman@hbwvlaw.com

Social, Cindy Moon
cmoon@reecerlaw.com

Scholarship, Amy Hoffee
ahoffee@hbwvlaw.com

Online Registration Is Required! The deadline to register for this month's meeting is **August 14th at 3 p.m.** Be sure to complete the registration sequence to notify us that you will either attend the CLE and purchase lunch, or will attend the CLE only. That will help us ensure Oakmont is prepared for the number of guests who will go through the buffet line, and that we provide adequate seating for those attending CLE only. **Please note we must bill individuals who register for lunch even if they are unable to attend.**

Directions to Oakmont

Oakmont Country Club is located in Corinth off I-35 East between Lewisville and Denton.

- Exit 461 – Shady Grove Road/Post Oak Drive
- Turn west onto Post Oak Drive
- Turn right (west) onto Robinson Road at stop sign
- Turn left (south) onto Oakmont Drive – you will see an Oakmont sign in the median
- Turn right into Clubhouse Drive (second right)

AGENDA FOR MEETING

Date: August 16, 2018

Place: Oakmont Country Club
1200 Clubhouse Drive
Corinth, Texas 76210

Time: Noon

1. Welcome Members and Guests

2. Speaker – Nancy Amick – Disability Law

3. Old Business

- a. Approve July Minutes
- b. Approve Treasurer's Report

4. New Business

5. Announcements

- Announce winner of Participation Award
- Court administrators will be here next month to give us a presentation of preparedness for their Courts
- Elections are coming up in October; please consider running for President-Elect, Treasurer or Secretary
- We need volunteers to serve on the committees – the Chairs do most of the work themselves and would be happy to have help!!

5. Door Prize

6. Adjournment

CLE Speaker



This month our speaker is Nancy B. Amick with the law firm of Amick, Stevens & Gadness, located in Plano, Texas. Ms. Amick will be speaking on the subject of Disability Law.

President's Message

By: Daphina Park

Dear DCPA Members,

EXECUTIVE COMMITTEE

Next month, September 20, 2018, members will cast their ballots for qualified candidates who are running for election as DCPA Officers for next year. We will choose a new President-Elect, Secretary-Parliamentarian, and Treasurer to join the leadership team that will be presided over by Jenna Earhart as our President in 2019. The Historian, will be appointed by the President and approved by the Executive Committee. ANYONE that is interested in running, please submit your interest in writing to our Membership Chair, Julia Christman – Julia.Christman@dentoncounty.com. Please let her know which position you are interested in running for, and get her you email no later than **September 14, 2018**. Thank you to everyone who is willing to step up and serve our wonderful Association.

STANDING COMMITTEES & CHAIRS

DCPA not only needs people to step up and serve on the Executive Committee, but we also need people to volunteer their time to help on different committees.

The 2018 Standing Committees are as follows:

Continuing Legal Education – Kimberly Spivey
Fundraising – Melissa Boyd
Membership – Julia Christman
Newsletter – Lisa Pittman
Scholarship – Amy Hoffee
Social – Cindy Moon

We are so thankful to the 2018 Standing Committees and Chairs for donating their time, skills, and creativity to accomplish the tasks that they were charged. With the leadership change, we will also need new Committee Chairs to take the place of those who are ready to rotate out. This is a great opportunity to volunteer your special skills and show your leadership abilities.

COMMITTEE MEMBERS

If you are not ready to take on the responsibility of a Committee Chair role, your talents can be used as a member of any of the committees. We need people who are eager to pitch in and help lay the groundwork for the different types of committees. You can find the duties of each Committee in our bylaws on our website. I can't wait to see what next year has in store for all of us!



DCPA Executive Office Overview

President:

The President serves as the official spokesperson for the association and presides as Chair of the Executive Committee to run the monthly meetings. The President works with the Executive Committee to set goals and focus on key issues during his or her term. By virtue of the office, the President serves as a member of each Committee within the association. The President reviews development plans of Committee Chairs, shows support by attending functions, and maintains visibility of the association within the community.

President-Elect:

The President-Elect observes a year of training in preparation for taking over at the helm of the association the following year. The President-Elect prepares the monthly agenda and is kept apprised of all association business. The President-Elect takes an active part in decision making as a member of the Executive Committee. The lead-in year of training gives the President-Elect an opportunity to observe, participate, and grow in confidence and leadership skills. The process enables the President-Elect to readily step into and assume the role of President.

Treasurer:

The Treasurer keeps detailed accounts of the association's finances by tracking all income, expenses, payments, and reimbursements in accordance with association policy. The Treasurer must provide a monthly report to the membership in the newsletter and at our membership meetings. Quarterly reports and an Annual report are also required. The candidate for this office must pay great attention to detail and be responsive to time-sensitive matters. The Treasurer takes an active part in decision making as a member of the Executive Committee and works closely with the Membership Chair regarding new member application payments and membership renewals. The Treasurer also assists with luncheon/CLE registrations and check-ins at the membership meetings.

Secretary/Parliamentarian:

The Secretary/Parliamentarian takes detailed notes at each membership meeting, prepares meeting minutes, and maintains official minutes of the Membership Meetings and Executive Committee meetings. It is imperative that this officer regularly attend the monthly meetings as the Secretary/Parliamentarian also keeps the meetings on track regarding the proper procedures required by Robert's Rules of Order. The Secretary/Parliamentarian also takes an active part in decision making as a member of the Executive Committee. This individual works closely with the Membership/Elections Chair to prepare and provide official notices to the membership regarding elections and special elections. The Secretary also regularly monitors and handles email communications from our website.

DCPA Executive Office Overview Con't

Historian:

The Historian is appointed by the President and serves the same term as the President, with the appointment subject to approval by a majority vote of the Executive Committee. The Historian also takes an active part in decision making as a member of the Executive Committee. This position is typically held by someone with prior experience as an officer in the association. In addition to the official duties of Historian, it is preferred this officer have knowledge and understanding of DCPA business and events that occurred the prior year. The background knowledge received from a prior leadership role helps to ensure a smooth transition of the Executive Committee as a whole.



Birthdays

Our members with August Birthdays are:

LaKesha Bell (8/3)
Landra Turner (8/3)
Melissa Boyd (8/5)
Beverly Rezadad (8/7)
Margie Mohr (8/11)
Melody Brackeen (8/16)
Billy Ivey (8/17)
Michele George (8/22)
Janene Koiner (8/23)

Hope each of you will have a **Happy Birthday!**

Upcoming Events & Important Dates!

Participation Award

Submitted by Julia Christman, Membership Committee Chair

For 2018, we are going to have a Participation Award. You will receive points for activities in which you participate through the contest time.

<u>Activity</u>	<u>Points</u>
Attend monthly meeting	1
Attend special work activities (assemble Valentine Grams, etc)	2
Order Valentine Gram	1
Outside order for Valentine Grams (points for each)	1 (max 5 points)
Attend DCPA social events	3
Bring a (new) potential new member to any event	2
Provide a door prize or auction item	3

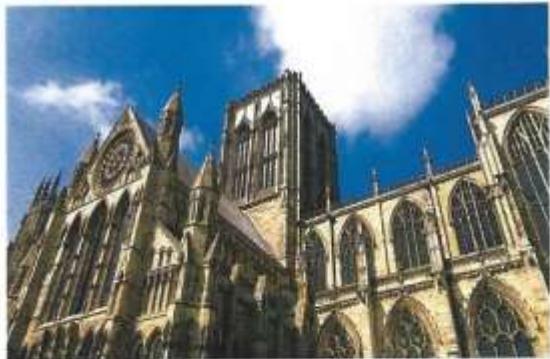
Attached is the list of point earning activities, and the points to be given.

This begins February 1, 2018 and will end August 31, 2018. As you can see from the list, there are multiple ways to earn points. **Trust me, the Grand Prize will be worth the effort!**

Points will be kept by the membership committee, and the winner will be announced at the September meeting.

Upcoming Events & Important Dates! Con't

PARALEGALS RETURN TO LONDON TRIP April 12-20, 2019 (Eight Days and Seven Nights)



Registration is now open - Register today! Register by August 1, 2018 and receive a \$200 Discount. Payment Schedule Option Deadline for Registration is November 1, 2018. See attached flyer for more info and registration details.

Job Opportunities

Experienced Litigation Paralegal - Performs a variety of legal related tasks with minimal supervision. Provide professional assistance and support including preparation of client intake information, engagement letters, prepare correspondence, maintain calendars, assist in client communications, filing, billing and timekeeping. Prepare and draft legal documents, including, discovery, agreements, and pleadings related to litigation, and non-litigation matters. Please forward resume by email to dentonlawfirm1@gmail.com with salary requirements.
(6/18)

Social Committee News

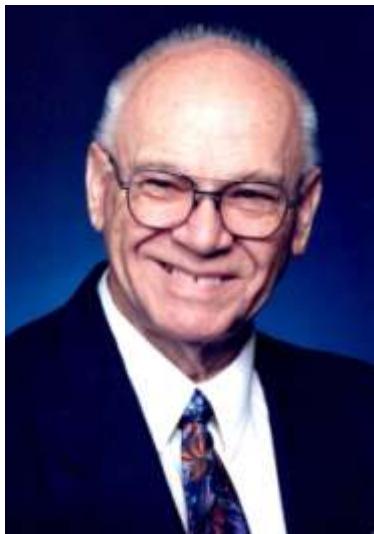
By: Cindy Moon, Committee Chair

It is hard to believe we are already in August and everyone is turning their attention to Back to School efforts. We are exploring options for a Texas Paralegal Day celebration (details coming soon), a Fall Festival (family style) and additional information is being gathered from potential venues to be considered for the annual Christmas Social.

In addition, a survey was circulated regarding the 2018 Retreat. I look forward to hearing from you with comments, ideas, suggestions, etc.

*In
Loving
Memory*

Earl Monroe Hilton, Jr.
(November 1, 1928 – July 23, 2018)



Our thoughts and prayers go out to member Julia Christman on the passing of her father, Earl Monroe Hilton, Jr.

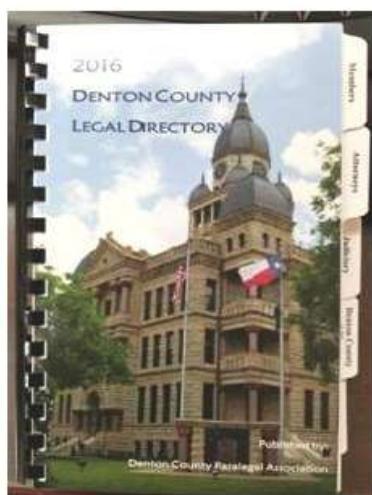
Mr. Hilton attended Thomas Jefferson High School and graduated in the top 10% of his class. He married Estelle Rita Perry on November 6, 1948 and they are the parents of 9 children: Louise and husband Will Jeter, Margaret and husband Russell Dailey III, Rachel and husband Johnny Ross, Ruth and husband Wes Hasson, Julie Christman, Becky and husband Spencer Savoie, Earl III and wife Kari (Frost), Allen and wife Julie (Johnson), Alden and wife Linda (Moulton). They have 63 grandchildren and 117 great-grandchildren (and counting). WOW!!

Mr. Hilton was active in church service for The Church of Jesus Christ of Latter-day Saints all of his adult life, serving in numerous capacities, including a one-year mission with his wife to Moline Illinois. He was a wonderful man with a tremendous legacy. His reach and positive impact will extend for many generations to come.

Excerpt from Mr. Hilton's Obituary.

2016 Legal Directory

By: Cheryl Cooper, Committee Chair



The 2016 Legal Directory Committee of the Denton County Paralegal Association is pleased to report that we have published our Denton County Legal Directory.

We are providing two options for the directory this year: a bound hard copy of the directory, as well as a digital copy of the directory that is on a flash drive. This is the first time in the history of DCPA that we have offered a digital copy of the directory and we are very pleased at the way they turned out.

If you, or someone you know, would like to purchase one of these directories, please contact Cheryl Cooper at Cell (979) 277-8761.

Digital directory - \$15.00 (\$2.50 Shipping Fee)

Bound directory - \$22.00 (\$4.50 Shipping Fee)

Both directories - \$35.00 (\$6.50 Shipping Fee).

If you prefer to pick up a copy at no additional cost, you may do so, with advance notice.

Checks should be made payable to Denton County Paralegal Association and mailed to P.O. Box 2641, Denton, Texas 76202.

Support Our Sustaining Members

Please help support our Sustaining Members by calling them when you have a project that needs outside support. Remember it is through their continued support and generosity that DCPA is able to provide social events at a low cost.

County Process Service

Fred Bowles

159 Sunnyside Lane
Valley View, Texas 76272
Phone: 940-390-0914
Email – fbowles@ntin.net

Stewart Process Service, Inc.

Bruce G. Stewart

110 Sheraton Place
Denton, Texas 76209
(Retired as of August 31, 2017)

Stoffels & Associates, Inc.

Janel M. Stoffels

207 W. Hickory, Suite 304
Denton, Texas 76201
Phone: 940-565-9797
Fax: 940-565-9197
Email – jmstoffels@aol.com

File & ServeXpress

Jesse Guerrero

500 E. John Carpenter Fwy
Irving, Texas 75062
Phone: 972-893-6691
Fax: 888-529-7587
Email – jguerrero@fileandserve.com

Minutes

President Daphina Park called the meeting held on this date to order at 12:07 p.m. at Oakmont Country Club in Denton. President Park welcomed 14 members and 2 guests were in attendance.

OLD BUSINESS

1. President Park presented the following for approval/vote:
 - Meeting Minutes from June's meeting: Motion by Heather Collard to approve, seconded by Lisa Pittman, unanimously approved.
 - Approval of Treasurer's Report: Motion by Daphina Park to approve, seconded by Heather Collard, unanimously approved.

ANNOUNCEMENTS

1. President Park reviewed the status of the Participation Drive and the members points in same.

NEW BUSINESS

1. President Park announced the details of the upcoming CLE's as follows:
 - August – Disability Law Presented by Laura Gadness with Amick, Steven & Gadness
 - September – Court Administrators will discuss preferences in their respective courts Discussion about getting a larger venue as there will be many in attendance
 - October – Judge Gabriel re: Appeals Court
2. President Park recapped the DCPA Spa retreat with special thanks to Cindy Moon re: sending survey to those who attended re: their thoughts and those who didn't attend why and what would encourage them to attend next year
3. President Park introduced Darcy Loveless for today's CLE presentation
4. There being no further business, President Park adjourned the meeting at 1:11 p.m.