



Denton County Paralegal Association
P. O. Box 2641
Denton, Texas 75202
dentoncopa@gmail.com

Submitted by:
Dara Warren,
Secretary/Parliamentarian
MCMURRAY LAW FIRM
109 S. Woodrow LN. STE. 700
Denton, Texas 76205
Office: 940.383.0783
dara@tommmurray.net

FEBRUARY 10, 2022 MINUTES

Executive Board Meeting

President Janene Koiner-Clark called the meeting held on this date to order at 12:40 p.m. via Zoom. This meeting was an Executive meeting with only the Board which consisted of President, Janene Koiner-Clark, Dara Warren, Secretary/Parliamentarian, Renita Brown, Treasury, and Carla Pressly, Historian.

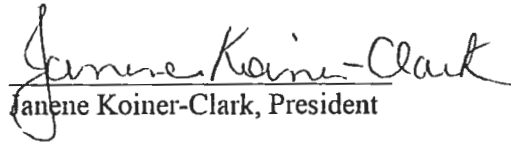
1. President Koiner-Clark discussed transition amongst board from 2021 to 2022
2. President Koiner-Clark presented the following for discussion and possible approval/vote from EC:
 - Treasury utilizing QuickBooks
 - Amendment of By Laws for DCPA
 - CLE's for 2022
 - Committee Chair Vacancies and nominees. Chairs consist of:
 - a. CLE
 - b. Fundraising
 - c. Social
 - d. Legal Directory
 - e. Membership
 - f. Newsletter
 - g. Scholarship
 - Jodi volunteered for Membership Committee, However Alicia Spencer, Paralegal with UNT volunteered, Vote taken by Board and 4 AYE's for Alicia Spencer. Dara to send nice thank you email to Jodi.
 - Miranda Miller for CLE Committee Chair: 4 AYE
 - Stormi Schreb for Fundraising: 4 AYE

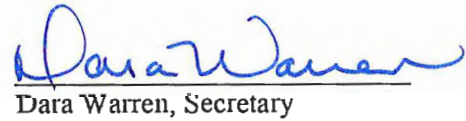
- Kristina Chierlei for Social: 4 AYE

3. Scholarship, Newsletter and Legal Directory still vacant. The board agreed to attempt to recruit additional members and reconvene at next meeting on open vacancies and any new recruitments.

- Annual Meetings and Future EC Meetings were discussed and the board agreed to continue working on dates for finality to send out to Members.

There being no further business, President Koiner-Clark adjourned the meeting at 2:04 p.m.


Janene Koiner-Clark, President


Dara Warren, Secretary