

**DISTRICT 12, PARALEGAL DIVISION  
STATE BAR OF TEXAS  
AND  
DENTON COUNTY PARALEGAL ASSOCIATION**

**LITIGATION: NUTS & BOLTS SEMINAR**

**SEPTEMBER 24, 2015**

**WHERE: Denton County Courthouse – Jury Assembly Room  
1450 E. McKinney, 2<sup>nd</sup> Floor, Denton, Texas**

**PRESENTING:**

**The Jury Charge – Michael J. Whitten  
Everything a Paralegal Should Know About Drafting Affidavits –  
Brian T. Cartwright  
The Court and Trial – Honorable Jonathan Bailey  
Pre-Trial Orders and Thirty Day Deadlines – Emily Miskel  
Trial Notebooks – Jeff Springer  
Evidence Spoliation: Saving Your Boss – Richard Kelsey  
Legal Research, Citation and Writing – David Johnson**

**TIME: 10:00 a.m. – 5:00 p.m. – 7 hours of CLE**

**COSTS: \$30.00 per person includes lunch and refreshments**

**SPONSORS: Kim Tindall & Associates, Inc.  
Professional Civil Process of Texas, Inc.**

**Door Prizes and Giveaways! Seating is limited – Pre-Registration  
Required. RSVP-Send payment and the attached RSVP sheet**

For more info. contact: Michelle Beecher, District 12 Director and DCPA CLE Chair, at (940)  
891-0003, or mbeecher@dentonlaw.com.

2015 DISTRICT 12 AND DCPA JOINT  
LITIGATION: NUTS & BOLTS SEMINAR

RSVP SHEET

Please complete and send this RSVP sheet with payment as set out below.

NAME: \_\_\_\_\_

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

RSVP INSTRUCTIONS:

Please complete and send this RSVP form and \$30.00 payment (made payable ONLY to "Denton County Paralegal Association") to:

Michelle Beecher  
Alagood Cartwright Burke PC  
1710 Westminster  
Denton, Texas 76205

A confirmation e-mail will be sent to you once they have been received!

- An additional \$25 will be assessed for a returned unpaid check.
  - Refunds cannot be given for non-attendance.

**THANK YOU!!**